



Dear Exhibitor,

Welcome to the Duke Energy Convention Center! We're excited to have you for the upcoming 2022 Cincinnati Boat, Sports and Travel Show. Our goal is to provide our clients, exhibitors and guests with an experience that goes above and beyond their expectations. We are fully committed to delivering the highest level of building management and operations in the industry.

The Duke Energy Convention Center is the exclusive utilities and carpet cleaning provider. The following services are available through the DECC: electric, electrical equipment and accessories, utilities, carpet cleaning and porter service.

Additionally, orders can be placed directly with our exclusive and preferred on-site partners:

- Spectra Food Services (exclusive)
 - Catering needs or sampling approval Kathy Heyman, Catering Sales Manager: (513) 419-7262
- Smart City (exclusive)
 - Internet (Wi-Fi) and telecommunications: (513) 419-7202
- Prestige AV & Creative Services (preferred in-house, onsite provider)
 - Booth / Banner hanging and AudioVisual Equipment rentals - DECC@prestigeav.com or (513) 419-7326
 - Exclusive rigging labor provider at the Duke Energy Convention Center

How to Order Electric (service and equipment), Utilities and Cleaning Services

To become more "green" and preserve the environment we no longer use paper order forms. Please [click here](#) to place your order. *Please note:* you will be prompted to provide your booth number, however if you do not have this information, you may still continue.

Event or Show: 2022 Cincinnati Boat, Sports and Travel Show
Advance Rate Deadline Date: Tuesday, December 28, 2021

Important Note: The *advance rate deadline date* presents an opportunity to save a considerable amount of money. Orders not received prior to the advance rate deadline date will receive floor pricing.

Please be advised that the DECC does not provide drayage services, nor do we have storage space available on-site. No merchandise/freight will be accepted by DECC personnel. Please see your show management contact or coordinator for further instructions on scheduling shipments to and from the facility.

If you have questions about any of the above services, please refer to our **FAQ tab** on our website under "EXHIBITORS". Please do not hesitate to contact exhibitor services at DECC-ExhibitorServices@spectramp.com or (513) 419-7317. We look forward to having you at the Duke Energy Convention Center. Have a wonderful event!

Sincerely,

Melissa Hephner

Exhibitor Services Coordinator

513-419-7317



ELECTRICAL RATE SHEET

****Requests made at least 21 days in advance of the first contractual/move-in date will receive the advanced rate, otherwise the floor rate will apply. For specifications, special adapters and connections please call Exhibitor Services 513-419-7317.**

Electrical Services

Type	<u>Advance Rate</u>	<u>Floor Rate</u>
120 volt 5amp	\$70	\$130
120 volt 10amp	\$85	\$145
120 volt 15amp	\$100	\$160
120 volt 20amp	\$115	\$175
120 volt 30amp	\$160	\$250
Single Phase		
208 volt 20amp	\$200	\$300
208 volt 30amp	\$250	\$350
208 volt 50amp	\$300	\$500
208 volt 60amp	\$400	\$600
208 volt 100amp	\$575	\$700
208 volt 200amp	\$1,100	\$1,600
208 volt 400amp	\$1,500	\$1,900
Three Phase		
208 volt 20amp	\$250	\$500
208 volt 30amp	\$325	\$575
208 volt 50amp	\$450	\$725
208 volt 60amp	\$600	\$850
208 volt 100amp	\$750	\$1,250
208 volt 200amp	\$1,300	\$1,800
208 volt 400amp	\$1,600	\$2,100
Connector		
277/480 Volt		
20amp (L22-20)	\$500	\$750
30amp (L22-30)	\$550	\$800
No Connector		
277/480 Volt		
40 amp	\$600	\$850
60 amp	\$750	\$950
100 amp	\$1,100	\$1,300
Lighting Scene		
	\$60	\$60

Electrical Equipment

Type	<u>Advance Rate</u>	<u>Floor Rate</u>
Extension Cord (15', 25', 50')	\$20	\$35
Power Strip	\$20	\$35
Tri-Tap (3 outlets)	\$10	\$15
Adapters	\$25	\$50
Camlock (adapter) (Pin & Sleeve Connector Pole)	\$50	\$75
Festoon Cable	\$50	\$75
Gaffers Tape	\$40	\$40
Disconnect Switch	\$100	\$150
1 lamp pole light	\$85	\$85
2 lamp pole light	\$90	\$90
3 lamp pole light	\$95	\$95
4 lamp pole light	\$100	\$100

Labor

Type	<u>Advance Rate</u>	<u>Floor Rate</u>
One Location Only (Complete & Submit Booth Layout Form)	\$75	\$100
More than one Location Within Booth (Complete & Submit Booth Layout Form)	\$50 each	\$75 each
More than 10 Locations Within Booth (Complete & Submit Booth Layout Form)	\$40 each	\$60 each
Technical Labor (M-F 8a-5p)	\$75/HR	\$100/HR
Technical Labor (Nights/Weekends)	\$100/HR	\$150/HR
*Service Location Labor refers to the # of locations you will require power within your booth .Labor must be ordered if more than one location of electric is needed.		

****Please Note:**

- Equipment is subject to applicable Ohio State sales tax (7.85%).
- Rates, equipment and/or services are subject to change prior to Licensee agreement.
- All materials and equipment furnished by the DECC shall remain the property of the DECC and shall be removed only by the DECC at the close of the show.
- Equipment not returned is subject to the rental rate plus the replacement cost.

**UTILITIES & CLEANING
 RATE SHEET**

****Requests made at least 21 days in advance of the first contractual/move-in date will receive the advanced rate, otherwise the floor rate will apply. For specifications, special adapters and connections please call Exhibitor Services 513-419-7317.**

Utility Services

<u>Type</u>	<u>Advanced Rate</u>	<u>Floor Rate</u>
Water Connection (1/2" or 3/4")	\$150	\$250
Water Fill Gravity Drain		
1-100 Gallons	\$100	\$150
101-500 Gallons	\$125	\$200
501-1000 Gallons	\$200	\$300
Over 1000 Gallons	\$200 + \$0.15 per Gallon	\$200 + \$0.30per Gallon
Drain Line (1/2" or 3/4")	\$125	\$200
Water Pump Out (Submersible Pump)	\$75 per Pump	\$100 per Pump
Portable Sink	\$300	\$450
Compressed Air (3/8" Line with 1/4" or 3/8" Coupler)	\$150	\$350
*Only available in Halls A/B/C on Level 1		
*Pressure Regulator or Moisture Control is Not Provided		
Natural Gas	\$225	\$350
*only available in Halls A/B along column line on Level 1		
*Please contact DECC Engineering prior to ordering		

Vacuuming & Porter Services

<u>Type</u>	<u>Advanced Rate</u>	<u>Floor Rate</u>
Booth Carpet Cleaning (Sq. Ft. = Width x Depth of Booth)	\$0.25 per Sq. Ft./Day	\$0.35 per Sq. Ft./Day
Aisle Carpet Cleaning (Linear Ft. = Carpet Length)	\$0.07 per Linear Ft./Day	\$0.07 per Linear Ft./Day
Porter Service (Trash Removal, Wipe Down, Pan & Broom)	\$25 per Day	\$35 per Day

****Information about Services:**

- If 24 Hour Service is needed, please contact us for pricing.
- Carpet Cleaning charges are based on the gross square footage of the exhibit booth space.
- Rates, equipment and/or services are subject to change prior to Licensee agreement.
- All materials and equipment furnished by the DECC shall remain the property of the DECC and shall be removed only by the DECC at the close of the show.
- Equipment not returned is subject to the rental rate plus the replacement cost.

EQUIPMENT RENTAL & LABOR RATE SHEET

** Equipment Rentals & Services are subject to inventory dependent upon availability at time of request **

Chairs	Rate	Unit
Black Padded Folding Upright Banquet	\$2	Day/Chair
Black Padded Folding Upright Banquet	\$2	Day/Chair

Tables	Rate	Unit
72" Round Banquet	\$15	Day/Table
6'x18" Classroom	\$15	Day/Table
8'x18" Classroom	\$15	Day/Table
6'x30" Standard	\$15	Day/Table
8'x30" Standard	\$15	Day/Table
3'x3' Square Card (limited qty)	\$15	Day/Table
Low/High Boy Cocktail	\$15	Day/Table
Linen	\$7	Day/Linen
Skirt	\$8	Day/Skirt

Staging/Risers	Rate	Unit
<u>Sico Roll N' Performance Tuff-Deck Surface Stage</u> <u>Heights: 32",36",40",44", and 48"</u>		
<i>Please Contact Event Manager for Staging Configurations</i>		
8'x8' Frame Unit/Base	\$50	Each/Day
4'x8' Bridge Decking	\$50	Each/Day
Risers 4'x8'x16" or 24"	\$50	Each/Day
Risers 6'x8'x16" or 24"	\$50	Each/Day
Steps w/Rails	No Charge	
ADA Wheelchair Lift	No Charge	
ADA Wheelchair Ramp	No Charge	
- Event Manager must confirm dimensions available - Includes Safety Rails, Steps & Skirt from available inventory		

Keys	Rate	Unit
Key and Secure re-core requests must be made 21 days in advance to receive advanced rate.		
Standard Key (Advanced Rate)	\$1	Key
(Floor Rate)	\$7.50	Key
Secure Re-Core (Advanced Rate)	\$50	Core/Lock
(Floor Rate)	\$75	Core/Lock
Lost Standard Key	\$250	Per Lost Key
Lost Secure Re-Cored Key	\$350	Per Lost Key

Dance Floor	Rate	Unit
<u>Original Sico Portable Dance Floor</u>		
4'x4' Square Pieces	\$1	Sq. Ft. / Day
Standard Sizes: 16'x16'	\$256	Day
20'x20'	\$400	Day
24'x24'	\$576	Day
27'x27'	\$729	Day
36'x36'	\$1,296	Day

Aluminum Bleacher Seating – 20' x 50' Foot mobile
<u>Rental available through preferred vendor</u>
* Includes Safety Rails **Limitations to Configurations
Each set seats approximately 270-300 TBD Set/Day
- Daily rate determined by install/dismantle date & time
- Must be ordered 60 days in advance through Event Manager

Miscellaneous Equipment	Rate	Unit
Cardboard Recycling Bins	\$10	Each/Day
* Rumpke Delivery Fee	\$50	One-time
Coat Rack with Hangers	\$15	Each/Day
Easel	\$10	Each/Day
Rope & Stanchion	\$10	Each/Day
Three Tiered Signage Frame (empty)	\$20	Each/Day
Turnstile with Ticket Box	\$10	Each/Day
Must be ordered 21 days in advance		

Room Changeover/Reset Fees

A room changeover or reset fee will be applied if the initial set-up of the licensed space is changed. A request to add or remove equipment (reset) or change (changeover) from the first room set will incur labor fees and the cost of additional equipment.

Room changeovers from meeting room or general session sets to food & beverage sets are subject to changeover or reset fees.

General labor rate apply. Please contact your Event Manager for a custom quote.

**EQUIPMENT RENTAL & LABOR
 RATE SHEET**

General Labor Rate Unit

Requests must be made 21 days in advance to receive advanced rate. 4 HOUR MINIMUM APPLIES TO ALL LABOR

General Labor (Advanced Rate)	\$30	Hour/Person
(Floor Rate)	\$40	Hour/Person
(Holiday Rate)	\$45	Hour/Person

Electrical and Utilities

Please refer to the Electrical Rate Sheet or Utilities and Cleaning Rate Sheet for services available and prevailing rates. Please contact the Exhibitor Services Manager for further inquiries.
 Melissa Hephner 513-419-7317
 Melissa.hephner@spectrarp.com

Safe & Locksmith Rate

Contact Event Manager for safe locations available

Stationary Safe Rental	Complimentary
Locksmith Combination Change	\$400 in & out

Must be ordered 21 days in advance
 Client required to be on-site for combination change

Cleaning Fees Rate Unit

Booth Cleaning is Exclusive to DECC. Please note that vacuuming rates are based on gross booth space .

Excessive Trash Removal Fee	\$30	Hour/Person
Dumpster Haul- 40 Yard	\$500	Each Haul
Booth Carpet Cleaning	\$.25	Sq Ft/Day
Aisle Carpet Cleaning	\$.15	LFT / cleaning
Housekeeping Labor	\$30	Hour/Person

Spectra Venue Insurance Rate Unit

Certificate of Insurance	\$1	Person
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Please Note:

- Ohio State Sales Tax applies to all equipment—Current Sales Tax Rate=7.85%
- Rates, Equipment and/or Services are subject to change to prevailing rates
- Equipment Rentals and Services are subject to inventory dependent upon availability at time of request
- All materials and equipment furnished by DECC shall remain property of the DECC and shall be removed by the DECC only
- Equipment not returned is subject to the daily rental rate plus the replacement cost
- Utility Carts are not available through DECC—Please contact Decorator or Service Provider to make arrangements
- Items not listed in DECC inventory may be obtained through your Event Manager at cost and are subject to a 25% handling fee

Air Conditioning & Heating System Rate Unit

As full-time practitioners of energy conservation we will provide air conditioning and/or heating during show hours only. Additional charges will be assessed for air conditioning or heating requested during non-show hours.

Exhibit Halls A,B or C	\$150	Hour/Hall
Grand Ballroom A or B	\$100	Hour/Room
Jr. Ballroom A,B, C or D	\$50	Hour/Room
Meeting Rooms	\$75	Hour/Section

Guest Services Labor Rate Unit

4 HOUR MINIMUM APPLIES TO ALL LABOR

Tri-Health Medic (Exclusive Provider)	\$35	Hour
Ambulance Package	\$250	Hour
Guest Services (Coat Check/Usher)	\$26	Hour
Guest Services Agent	\$26	Hour
Guest Services Agent—Holiday	\$39	Hour
Guest Services Supervisor	\$32	Hour
Guest Services Supervisor—Holiday	\$48	Hour

Fire Department Labor Rate Unit

Code Enforcement Labor	\$75	Hour/Person
Vehicle Inspection: Monday-Friday 7am–5pm		
Code Enforcement Labor (Overtime)	\$95	Hour/Person
Vehicle Inspection: Monday-Friday before 7am or after 5pm; Saturday and Sunday - ALL DAY 4 HOUR MINIMUM		
Life Safety Monitor Labor	\$105	Hour/Person
Haze, Pyrotechnics & Fire Watch (vehicles on floor)		
ALL DAY 4 HOUR MINIMUM		

Marketing Services

Our In-House Marketing Team is here to help you maximize exposure of your event through our marketing assets, social media and public relations efforts. Digital signage and branding opportunities are available. Please contact our Marketing Manager for a custom quote.
 Michelle Hopewell 513-419-7313
 Michelle.hopewell@spectrarp.com